

Guildhall Gainsborough  
Lincolnshire DN21 2NA

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**This meeting will be webcast and published on the Council's website**

**SUPPLEMENT AGENDA**

Prayers will be conducted prior to the start of the meeting.

Members are welcome to attend.

**Notice** is hereby given that a meeting of the Council will be held in the Council Chamber - The Guildhall, Marshall's Yard, Gainsborough, DN21 2NA, , on **Monday, 8th September, 2025 at 7.00 pm**, and your attendance at such meeting is hereby requested to transact the following business.

**To: Members of West Lindsey District Council**

- c. Appointment of Committees for the Remainder of the Civic Year 2025/26

In accordance with the provisions of Section 16 of the Local Government and Housing Act 1989, to appoint Members to Committees for the Civic Year, in accordance with the wishes expressed by the Political Groups.

**(PAGES 3 - 7)**

- d. Appointment of Committee Chairmen and Vice-Chairmen for the remainder Civic Year 2025/26 and to Confirm the Normal Commencement Time for Each Committee

**(PAGES 8 - 12)**

- e. To Re- appoint to Outside Bodies

**(PAGES 13 - 20)**

Bill Cullen  
Interim Head of Paid Service  
The Guildhall  
Gainsborough

Friday, 5 September 2025

Agendas, Reports and Minutes will be provided upon request in the following formats:

Large Clear Print: Braille: Audio: Native Language



**Council**

**Monday, 8 September 2025**

**Subject: Appointment of Members to the Committees for the remainder of the 2025/26 Civic Year**

Report by:

Monitoring Officer

Contact Officer:

Katie Storr  
Democratic Services & Elections Team Manager  
katie.storr@west-lindsey.gov.uk

Purpose / Summary:

This report sets out the wishes expressed by political groups in respect of the appointment of Members to serve on the Committees of the Council for the remainder of the civic year 2025/2026 as result of the allocations having been amended under Section 15 of the Local Government and Housing Act 1989.

**RECOMMENDATION(S):**

- (1) In accordance with the provisions of section 16 of the Local Government and Housing Act 1989 and the wishes expressed by political groups, Members be appointed to serve on the Council's Committees for the remainder of the 2025/2026 civic year as set out within this report or provided verbally at the meeting.**

## IMPLICATIONS

**Legal:** In accordance with the provisions of section 16 of the Local Government and Housing Act 1989 and the wishes expressed by political groups

**Financial:** None directly arising from this report

**Staffing:** None directly arising from this report

**Equality and Diversity including Human Rights:** None directly arising from this report

**Data Protection Implications:** None directly arising from this report

**Climate Related Risks and Opportunities:** None directly arising from this report

**Section 17 Crime and Disorder Considerations:** None directly arising from this report

**Health Implications:** None directly arising from this report

**Title and Location of any Background Papers used in the preparation of this report:**

Notices received from the Group Leaders on the allocation of Committee/ Sub-Committee places – documents available from the Guildhall, Gainsborough (on request).

**Risk Assessment:** N/A

### Call in and Urgency:

**Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?**

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

Yes

☐

No

☐

### Key Decision:

A matter which affects two or more wards, or has significant financial implications

Yes

☐

No

☐

## **1. Introduction**

- 1.1 In accordance with the provision of section 16 of the Local Government and Housing Act 1989, it is the duty of the Council to make appointments to Committees in accordance with the wishes expressed by political groups following the determination under section 15 (the allocation of seats to political groups).
- 1.2 Section 2 details the wishes expressed by the political groups.

## **2. Appointment of Committees**

### **2.1 Chief Officer Employment Committee (11 Members)**

Councillor Eve Bennett  
Councillor Trevor Bridgwood  
Councillor Owen Bierley  
Councillor Jackie Brockway  
Councillor Paul Howitt-Cowan  
Councillor Paul Key  
Councillor Peter Morris  
Councillor Maureen Palmer  
Councillor Lesley Rollings  
Councillor Mandy Snee  
Councillor Moira Westley

### **2.2 Corporate Policy and Resources Committee (11 Members)**

Councillor Owen Bierley  
Councillor Matthew Boles  
Councillor Frazer Brown  
Councillor Ian Fleetwood  
Councillor Paul Key  
Councillor Jeanette McGhee  
Councillor Tom Smith  
Councillor Paul Swift  
Councillor Moira Westley  
Councillor Baptiste Velan  
Councillor Trevor Young

### **2.3 Governance and Audit Committee (8 Members)**

Councillor Stephen Bunney  
Councillor Trevor Bridgwood  
Councillor John Barrett  
Councillor Chris Darcel  
Councillor David Dobbie  
Councillor Angela Lawrence  
Councillor Paul Swift  
Councillor .....

#### **2.4 Licensing Committee (11 Members)**

Councillor John Barrett  
Councillor Eve Bennett  
Councillor Karen Carless  
Councillor Angela Lawrence  
Councillor Paul Lee  
Councillor Maureen Palmer  
Councillor Lesley Rollings  
Councillor Jim Snee  
Councillor Mandy Snee  
Councillor Trevor Young  
Councillor ..... (Admin Group)

#### **2.5 Regulatory Committee (11 Members)**

Councillor John Barrett  
Councillor Eve Bennett  
Councillor Karen Carless  
Councillor Angela Lawrence  
Councillor Paul Lee  
Councillor Maureen Palmer  
Councillor Lesley Rollings  
Councillor Jim Snee  
Councillor Mandy Snee  
Councillor Trevor Young  
Councillor ..... (Admin Group)

#### **2.6 Planning Committee (11 Members)**

Councillor John Barrett  
Councillor Matthew Boles  
Councillor Karen Carless  
Councillor David Dobbie  
Councillor Jacob Flear  
Councillor Ian Fleetwood  
Councillor Sabastian Hague  
Councillor Peter Morris  
Councillor Tom Smith  
Councillor Jim Snee  
Councillor .....(Admin Group)

#### **2.7 Prosperous Communities Page 6 Committee (11 Members)**

Councillor Emma Bailey  
Councillor Owen Bierley  
Councillor Frazer Brown  
Councillor Stephen Bunney  
Councillor Chris Darcel  
Councillor Jacob Flear  
Councillor Sabastian Hague  
Councillor Paul Lee  
Councillor Lesley Rollings  
Councillor Tom Smith  
Councillor .....(Admin Group )

## **2.8 Overview and Scrutiny Committee (11 members)**

Councilor Stephen Bunney  
Councillor David Dobbie  
Councillor Jacob Flear  
Councillor Paul Howitt-Cowan  
Councillor Jeannette McGhee  
Councillor Peter Morris  
Councillor Lynda Mullally  
Councillor Maureen Palmer  
Councillor Roger Patterson  
Councillor Roger Pilgrim  
Councillor Mandy Snee

## **2.9 Standards Committee (8 Members)**

Councillor Emma Bailey  
Councillor Trevor Bridgwood  
Councillor Jackie Brockway  
Councillor Karen Carless  
Councillor Adam Duguid  
Councillor Diana Rodgers  
Councillor Mandy Snee  
Councillor Baptiste Velan

# Agenda Item 12d



**Council**

**Monday 8 September 2025**

**Subject: Appointment of Committee Chairmen and Vice-Chairmen for the remainder of 2025/26 Civic Year and to confirm the normal commencement time for each Committee**

Report by:

Monitoring Officer

Contact Officer:

Katie Storr  
Democratic Services & Elections Team Manager  
katie.storr@west-lindsey.gov.uk

Purpose / Summary:

This report seeks to appoint Chairmen and Vice-Chairmen to each of the Committees for the remainder of the 2025/2026 Civic Year and determine the normal commencement time of each of the Committees.

## **RECOMMENDATION(S):**

- (1) That the number of Vice-Chairmanships be reduced to one per committee;
- (2) That Council appoint Chairmen and Vice-Chairmen, for the remainder of 2025/26 Civic Year to the following Committees: -
  - (a) Chief Officer Employment Committee
  - (b) Corporate Policy and Resources Committee
  - (c) Planning Committee
  - (d) Governance and Audit Committee
  - (e) Licensing Committee
  - (f) Overview and Scrutiny Committee
  - (g) Regulatory Committee
  - (h) Prosperous Communities Committee
  - (i) Standards Committee
- (3) That Council confirms the normal commencement time for each of the above-named Committees in accordance with the schedule detailed in Table 1 of the report.



## IMPLICATIONS

### **Legal:**

It is the responsibility of Full Council to agree Chairmanships, Vice-Chairmanships, and start times for meetings at its Annual meeting. These may be revisited as required, for example in the event of changes to the political balance and therefore committee allocations, as is the case on this occasion.

### **Financial:**

Special Responsibility Allowances (SRAs) are payable to Committee Chairmen and Vice-Chairmen at a rate agreed by the Independent Remuneration Panel. These costs are met from the Members' Allowance budget which is set following any recommendation from the Panel and subsequent approval by Full Council.

The current Administration has expressed the wish that no Councillor shall be awarded more than one SRA, and that where there have been two Vice-Chairmen on a committee (between whom the SRA was shared), there now be one Vice-Chairman who is entitled to the full allowance.

All payable Special Responsibility Allowances in this report can be met from existing budgets.

### **Staffing:**

None directly arising as a result of this report.

### **Equality and Diversity including Human Rights:**

None directly arising as a result of this report.

### **Data Protection Implications:**

None directly arising as a result of this report.

### **Climate Related Risks and Opportunities:**

None directly arising as a result of this report.

### **Section 17 Crime and Disorder Considerations:**

None directly arising as a result of this report.

### **Health Implications:**

None directly arising as a result of this report.

**Title and Location of any Background Papers used in the preparation of this report:**

Notices received from the Group Leaders on the allocation of Committee/ Sub Committee places – documents available from the Guildhall, Gainsborough (on request).

**Risk Assessment:**

N/A

**Call in and Urgency:**

**Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?**

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

**Yes**

☐

**No**

☐

**Key Decision:**

A matter which affects two or more wards, or has significant financial implications

**Yes**

☐

**No**

☐

## 1 Introduction

- 1.1 Following the Constitutional changes agreed in March 2019, Council are the responsible body for the appointment of Chairmen and Vice-Chairmen to each Committee, thereby avoiding the need for the traditional “mini-meets” following each Annual Council.
- 1.2 Council are also responsible for determining the normal commencement time for each of the committees.
- 1.3 Council can also determine whether a committee should have one or two Vice-Chairmen, no Committee is permitted to have more than two. The current Administration have expressed their wish for there to be only one Vice-Chairman per committee.
- 1.4 Table 1 below sets out the nominations for each available position and proposed commencement time for each Committee. One Counter Nomination has been made advance of the meeting in respect of the Chairman of Overview and Scrutiny Committee
- 1.5 Counter nominations are acceptable at the meeting, except in the case of the Chairman for the Chief Officer Employment Committee and the Corporate Policy and Resources Committee, which are chaired by the Leader of the Council or their nominee, as stated in the Constitution.

**Table 1**

<b>Committee</b>	<b>Chairman</b>	<b>Vice Chairman</b>	<b>Normal Start Time</b>
Chief Officer Employment	(Leader or Leader's Nominee) Councillor Peter Morris	Councillor Trevor Bridgwood	Meetings convened as required
Corporate Policy & Resources	(Leader or Leader's Nominee) Councillor Owen Bierley	Councillor Paul Swift	6.30pm
Planning	Councillor Ian Fleetwood	Councillor Jacob Flear	6.30pm
Governance & Audit	Councillor Stephen Bunney	Councillor Angela Lawrence	2.00pm
Licensing*	Councillor Jim Snee	Councillor Maureen Palmer	6.30pm**
Overview & Scrutiny	Councillor Jeanette McGhee or Councillor Paul Howitt Cowan	Councillor Roger Patterson	6.30pm

Regulatory*	Councillor Jim Snee	Councillor Maureen Palmer	6.30pm**
Prosperous Communities	Councillor Emma Bailey	Councillor Tom Smith	6.30pm
Standards	Councillor Adam Duguid	Councillor Mandy Snee	Meetings convened as required

\* Position must be held by same person

\*\* Sub-Committees for these meetings will be convened as required and start times agreed per meeting.



**Council**

**8 September 2025**

**Subject: Appointments to Outside Bodies and Joint Staff Consultative Committee**

Report by: Monitoring Officer

Contact Officer: Katie Storr  
Democratic and Elections Team Manager

Purpose / Summary: To make revised appointments to a number of outside Bodies, to make appointments to two new outside bodies and to re-appoint to the Joint Staff Consultative Committee, which sits outside of the Political Balance Rules.

## **RECOMMENDATION(S):**

(a) That Members be Appointed to the Outside Bodies, in accordance with the provisions set out at Section 1.3 (i) – (iv), with nominations detailed in the table at Appendix 1, including two new outside bodies namely: -

- \* LGA Special Interest Group – Internal Drainage Boards
- \* STEP Strategic Collaboration Group

(b) That those Members detailed in Section 2.3 of the report be appointed to the Joint Staff Consultative Committee until May 2027.

## IMPLICATIONS

### **Legal:**

Appointments to the bodies listed in the report have to be legally and Constitutionally confirmed.

### **Financial :**

Members are entitled to claim allowances for attendance at bodies and groups they have been formally appointed to. This can be met from within the existing budget

### **Staffing :**

N/A

### **Equality and Diversity including Human Rights :**

N/A

### **Data Protection Implications :**

N/A

### **Climate Related Risks and Opportunities:**

N/A

### **Section 17 Crime and Disorder Considerations:**

N/A

### **Health Implications:**

N/A

**Title and Location of any Background Papers used in the preparation of this report :**

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**Call in and Urgency:**

**Is the decision one which Rule 14.7 of the Scrutiny Procedure Rules apply?**

i.e. is the report exempt from being called in due to urgency (in consultation with C&I chairman)

**Yes**

☐

**No**

☐

**Key Decision:**

A matter which affects two or more wards, or has significant financial implications

**Yes**

☐

**No**

☐

**1. Appointment to Outside Bodies**

- 1.1 Council at its Annual General Meeting , following an all-out election, makes appointments to a number of Outside Bodies. The last time being May 2023.
- 1.2 In light of the political re-set of the Council, the newly appointed Administration have requested that a number of outside body appointments be revisited.
- 1.3 Outside Body appointments are made on the following basis, as previously resolved by Council : -
- i) In the first instance any Member with a specialist interest or expertise in the particular field of the Outside Body should be appointed (the appointment should not be party political), Failing this, where possible, appointments should be made geographically involving a local Ward Member. Where neither of these criteria can be met, any other Member should be appointed;
  - ii) appointments are to be made for a four year period to be in line with District elections. However, a number of bodies have their own arrangements for a four yearly cycle of appointments, these are indicated in the table .
  - iii) where a body shows that the Leader, Chairman and/or Vice-Chairman of a particular committee is the representative, this is because the constitution of the body concerned requires it or Council have previously resolved such.
  - iv) those Members appointed to serve on an outside body would be expected to provide a short report on the achievements, finance and forward plans for inclusion in a booklet prior to Annual Council. (circulated separately to members)
- 1.4 Attached at Appendix 1 – Is the full list of Outside Bodies – those names shown in yellow indicate where it is proposed the representative will change.
- 1.5 Noting ii) above, appointments will be until May 2027.
- 1.6 There are two additional outside bodies for appointment – these being : -
- \* LGA Special Interest Group – Internal Drainage Boards
  - \* STEP Strategic Collaboration Group



## **2. Appointments to Joint Staff Consultative Committee.**

2.1 Similarly the Council at its Annual General Meeting , following an all-out election, makes appointments to a number of Boards, Panels and Groups which sit outside of political balance rules, one such Panel being, the Joint Staff Consultative Committee (JSCC).

2.2 The JSCC was last appointed to in May 2023, and the newly appointed Administration have requested that appointments to this body be revisited.

2.3 Those nominated for appointment are as follows: -

### **Members**

Councillor Paul Key  
Councillor John Barrett  
Councillor Matthew Boles  
Councillor Moira Westley

### **Reserves**

Councillor Ian Fleetwood  
Councillor Roger Patterson  
Councillor Tom Smith  
Councillor Jackie Brockway

2.4 Appointments would remain in place until May 2027 or until such time as a request is made for the membership to be re-visited

To appoint representatives to the following Statutory, Strategic, Charitable and Community organisations.

Name of body	Type of organisation	no. of places	member 1	member 2	member 3	member 4
Ancholme Internal Drainage Board	Statutory	1	Cllr Stephen Bunney 2027			
APSE LEADER		1	Leader of Council			
Citizens Advice Lindsey	Charity	1	Cllr Jim Snee 2027			
CLJSPC Central Lincs Joint Strategic Planning Committee		3 + 1 reserve	Cllr Ian Fleetwood 2027	Cllr Matt Boles 2027	Councillor Jackie Brockway 2027	Vacancy Reserve
(The) Conservation Volunteers	Charity	2	Cllr Roger Pilgrim 2027	Vacancy 2027		
District Councils Joint Cttee LEADER Boards of MCCA		1	Leader of Council			
District Councils' Network LEADER	Strategic	1 + sub	Leader of Council 2027	Vacancy 2027		
District Council Health and Wellbeing Briefing (renamed)	Community	1	Cllr Moira Westley 2027			
East Midlands Council LEADER & DEPUTY LEADER	Strategic	1 + sub	Leader of Council 2027	Dep Leader of Council 2027		
Gainsborough Adventure Playground Association	Charity	1	Cllr Matthew Boles 2027			
Gainsborough Transport Strategy Delivery Board (GTSDb)	Strategic	2 + res	Cllr Jacob Flear 2027	Cllr Roger Patterson 2027	Reserve – Vacant 2027	
Health Scrutiny Committee for Lincolnshire MEMBER OF SCRUTINY BUT NOT PROSPEROUS	Strategic	1 + sub (O and S)	Cllr Jeannette McGhee 2027	Cllr Lynda Mullally 2027 (res)		
Healthwatch Provider Network Meeting (Public event: YourVoice@HWL)	Strategic	4	Cllr Diana Rodgers 2027	Cllr Owen Bierley 2027	Vacant 2027	Vacant 2027
Housing, Health & Care Delivery Group (HHCDG) CHAIR OF PROSPEROUS	Statutory	1	Chairman of Prosperous 2027			

Humber 2100+ Elected Member Forum		1	Cllr Owen Bierley 2027			
Humberside International Airport Consultative Committee	Statutory	1	Cllr Owen Bierley 2027			
LGA General Assembly <b>LEADER</b>	Strategic	1	Leader of Council 2027			
NEW *** Special Interest Group - IDBs –	Strategic	1	Cllr Ian Fleetwood 2027			
Lincoln Area Dial-a-Ride Management Committee	Community	1	Vacancy 2027			
Lincoln Transport Strategy Delivery Board (LTSDb)	Strategic	2 + res	Cllr Roger Patterson 2027	Cllr Paul Swift 2027	Cllr Frazer Brown 2027 (reserve)	
Lincolnshire Police and Crime Panel	Statutory	1	Cllr Emma Bailey 2027			
Lincolnshire Waste Partnership	Strategic	1	Cllr Stephen Bunney 2027			
Lincolnshire Wolds Countryside Management Project	Community	2	Cllr Stephen Bunney 2027	Cllr Owen Bierley 2027		
Lincolnshire Police and Crime Panel (CPE)	Statutory	1 + sub	Cllr Matt Boles 2027	vacant (sub) 2027		
Pensions Committee	Statutory	1	Cllr Paul Key 2027			
Rural Services Network (SPARSE)	Community	1	Vacant 2027			
Scunthorpe & Gainsborough Water Level Management Board	Statutory	2	Cllr Karen Carless 2027	Cllr Ian Fleetwood 2027		
NEW *** STEP Strategic Collaboration Group <b>LEADER</b>	Strategic	1+ reserve	Leader 2027			
Trent Valley Internal Drainage Board	Statutory		Cllr David Dobbie 2027		Nb appointed 6/11/23 to this new Body	
Trustees of Charles Cooper Trust	Charity	4	Jessie Milne to 2026	Cllr Lynda Mullally 2027	Cllr Mandy Snee 2027	Vacancy 2027
Trustees of Dixons Almshouses	Charity	1	Cllr Lynda Mullally 2027			

Trustees of Francis Barker Trust	Charity	2	Jessie Milne 2026	Cllr Matt Boles 2029		
Trustees of Gainsborough Education Charity	Charity	2	Jessie Milne 2026	Cllr Matt Boles 2029		
Trustees of W G Rose Memorial	Charity	2	Jessie Milne 2026	Cllr Matt Boles 2029		
Upper Witham Internal Drainage Board	Statutory	1	Cllr Trevor Bridgwood 2027			
West Lindsey Churches Festival	Charity	2	Cllr Roger Pilgrim 2027	Cllr Lynda Mullally 2027		
Witham Third Internal Drainage Board	Statutory	4	Cllr Trevor Bridgwood 2027	Cllr Ian Fleetwood 2027	Cllr John Barrett 2027	Mr Terry Williams
Wolds Community Transport Association Limited	Charity	1	Cllr Tom Smith 2027			